



## Institute of Rural Management Anand

The Institute of Rural Management Anand (IRMA) is a premier, national level Institute for Post Graduate, Fellow Programme and Mid-career/in-service education, research and consulting in rural management and allied fields. Founded in 1979, IRMA's mission is to promote all-round sustainable rural development through professional management.

Requires

### Programme Coordinator and Research Associate

IRMA is a Regional Partner of the National Entrepreneurship Award (NEA) 2018 constituted by the Ministry of Skill Development and Entrepreneurship (MoSDE). IRMA requires a programme coordinator (one) and a research associate (one) for three months to join immediately.

Both the posts are temporary and the task involves the following:

#### Job responsibilities:

- Promoting the NEA 2018 in different parts of Gujarat, Rajasthan and Daman & Diu through events with partners
- Encourage nominations for different categories
- Extensive field visit as and when required to collect information from entrepreneurs as per the guidelines of NEA and under the guidance of IRMA faculty and incubation manager.
- Interface with IRMA accounts and administration for the smooth conduct of the project.

#### Essential Qualifications:

Masters' degree with a few years' work experience (those related to enterprise, small business and research related to entrepreneurship would be preferred). Candidates who have been through various Fellowships programmes in Rural India with significant and relevant work experience and a Bachelor's Degree are also encouraged to apply. Desirable qualifications include Masters in Rural Management or equivalent (MBA, PGDM etc) or full time Masters courses in Development Studies (or equivalent), entrepreneurship etc.

#### What we are looking for

- A team person with good interpersonal and communication (written and oral) skills.
- Willingness to travel extensively and work with strict timelines and multiple reporting.
- Empathy for rural India and entrepreneurship.

**Duration:** Three months (one of the posts might be Rajasthan based, application is common for both posts).

**Remuneration:** Consolidated salary between Rs. 30,000/- to Rs.40,000/- per month. IRMA rules for travel apply.

#### Selection process:

Shortlisted candidates shall be interviewed at IRMA, Anand. For attending the interview the shortlisted candidates shall be reimbursed 3 tier AC train fare. The selected candidate should join immediately.

IRMA reserves the right to accept/reject any application. Relaxation in qualification/experience may be considered by IRMA in case of an exceptional candidate.

**Application deadline:** Interested candidates may apply online at <https://www.irma.ac.in/careers/careers.php> by 24<sup>th</sup> October, 2018, 23:59 (IST). Please ensure that the application contains a statement of interest and detailed Curriculum Vitae. Only shortlisted candidates would be called for telephonic and/or interviews. IRMA reserves the right to accept/reject any application.